

HEART OF ENGLAND WAY ASSOCIATION

ANNUAL GENERAL MEETING - 30TH NOVEMBER 2024

Shard End Wellbeing Centre, 170 Packington Avenue, Birmingham B34 7RD

MINUTES

In attendance:

Steve Maberly	Bill O’Gara	Tony Beete	Carole Jenkinson	Nick Taylor
Anne Whalley	John Robinson	Sue Tootill	Ian Powell	Sheila Carter
Peter Eales				

Apologies:

Lorna Roden	Barry Durman	Sue Brown	Anne James	Anne Beete
Jill Fitzmaurice	Lynda Owen	Mel Owen	Keith Woodward	Jayne Rooke
Jan Wilson	John Goode	Sue Abbey	James Hayes	Kay Manuel
Dave Rees	David White	Kate White	Rachael Daniels	Michael Westley
Peter Whalley				

There being 10 members present at the start the meeting was quorate.

ISSUE	DECISION/ACTION	WHO
Approval of the minutes of the AGM of 30 th March 2022	Approved	
Approval of the minutes of the Special AGM of 27 th July 2024	Approved	
The chairman and secretary, being new in post, had nothing to report. The secretary encouraged members to use the HOEW email account for official HOEW communication so that the email record would be held centrally rather than on individual personal email accounts.	Use the official HOEWA email addresses for official HOEWA communication.	All
The treasurer reported that all of the Stephen Cross Heart of England Way guides had been sold, except for one that is being kept for reference purposes. No more will be bought as they are now available from Amazon without having to pay postage. There had also been sales of the Arden Way guide, badges and way markers. Money was spent on meeting rooms and a brush cutter. The balance sheet had been signed off by the auditor, David White.	The audited accounts were approved.	
The existing committee was re-elected as follows: Chair: Tony Beete Secretary: Ian Powell Treasurer: Steve Maberly Membership Secretary: Steve Maberly Warden Co-ordinator: Steve Maberly Publisher: Lorna Roden Programme Secretary: Bill O’Gara Registrar – Forest of Arden Way: Steve Maberly		

David White was re-appointed as the auditor for 2024/25	David White was appointed	Treasurer
<p>Resolution that the Committee should review the constitution and report to the next AGM or a Special AGM.</p> <p>It was reported that the current constitution is weak in that it does not specify financial limits regarding purchases. Financial limits were proposed for use from now until a new constitution is approved, as follows: Up to £50 requires one signatory only £50.01 to £300 requires approval by two signatories £300.01 to £500 requires approval by three signatories £500.01 or above requires approval of the committee Where more than one signatory is needed to approve a purchase, approval will be recorded in emails or committee minutes. The signatories are the Chair, Secretary and Treasurer.</p>	<p>Agreed</p> <p>Agreed</p>	<p>Committee</p> <p>Chair, Secretary, Treasurer</p>
<p>Resolution that the annual membership fee should remain at £10.</p> <p>An earlier informal proposal to raise the fee to £20 was thought to be unnecessary because current membership fees and income are adequate to cover annual costs, and there is a healthy capital balance to fall back on if needed. In addition, an increase of such magnitude (100%) could put some members off renewing their membership.</p>	Agreed	<p>Membership Secretary, Treasurer</p>
<p>Resolution to co-opt someone to promote the Association with a view to increasing membership.</p> <p>Carole Jenkinson was proposed and agreed to take on the role. She was therefore duly co-opted.</p> <p>Carole has an interest in possibly preparing a new HOEW guide. This would have the advantage over the Stephen Cross guide that royalties would come to the HOEWA. Before embarking on this it was decided to ask Stephen Cross if he is willing to gift the royalties of his current guide to the HOEWA.</p> <p>We need to consider copyright and intellectual property rights (IPR) more widely relating to articles and photographs we publish, including on the website. This may also need to be covered in the constitution. Both need to be looked into.</p>	<p>Carole Jenkinson was co-opted</p> <p>Ask Stephen Cross about gifting the royalties to the HOEWA</p> <p>Investigate what needs to be done re copyright and IPR</p>	<p>Carole Jenkinson</p> <p>Steve Maberly</p> <p>Ian Powell</p>
<p>Other business:</p> <p>Bill O’Gara is making plans for the Christmas dinner. Several possible venues were suggested.</p>	Plan the Christmas dinner	Bill O’Gara
Date and time of next AGM or Special AGM:	AGM to be held no later than 30 th November 2025.	Ian Powell